



## **ADMISSION REQUIREMENTS**

Before you proceed with your application please make sure you have read and understood the breakdown and structure of the course for which you wish to apply, how it will be examined and what qualifications you will receive as well as the information about the college facilities and location. You can find all this information on our publicity material.

The following criteria must be satisfied and all necessary information and documents provided so that the college is able to process your application for enrolment.

1. Fully complete and submit the college application form
2. \*Provide certified copies of qualifications with English translations and travel document or passport
3. \*\*Provide a character reference
4. Satisfactory evidence of B1 level in English under the Common European Framework (not applicable to EU nationals)
5. Student Declaration
6. \*\*\* Any additional information that might support your application

Please ensure you have understood the college admission requirements above and reviewed the admission procedure flowchart. If you have any questions or queries about these requirements and procedures please do not hesitate to contact our Admissions Department.

\*Certification is acceptable from the issuing institution or authority, exam awarding body or notary public

\*\*This must be from a professional person, for example, a teacher, doctor or employer

\*\*\*For example a personal written statement if;

- (a) You have previously been refused entry to the UK
- (b) If you are currently unemployed or employed in a different area to your proposed studies
- (c) If you have completed only basic secondary education or achieved marginal exam results

The personal statement may be made on page 4 of the Student Declaration.